



This document describes the template required for cover sections of perfect bound publications.

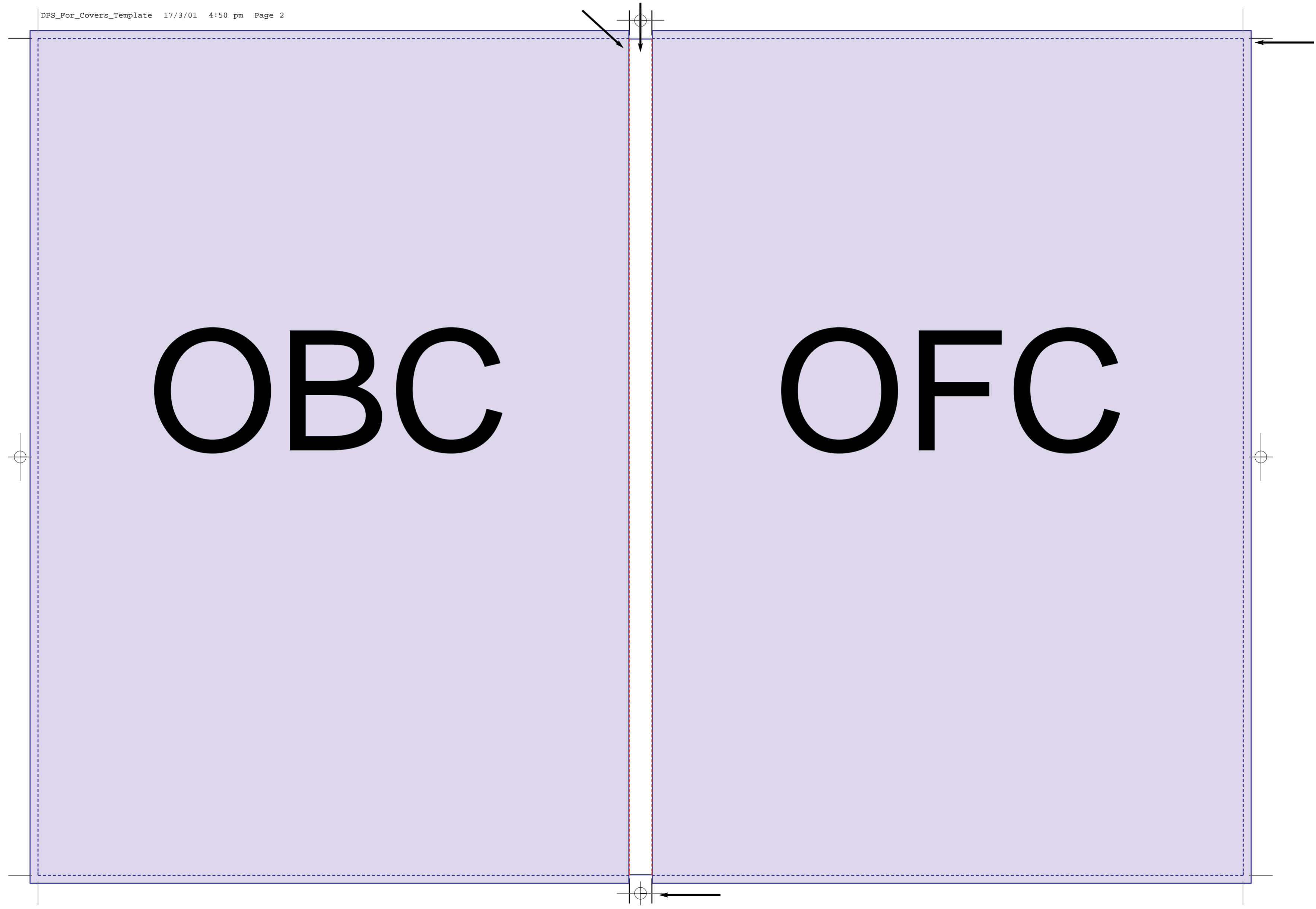
It is necessary to present such sections as double page spread documents, including the width of the spine. An A4 publication with an eight millimetre spine would require a document size of 428 mm wide x 297 mm deep ($210 \times 2 + 8 = 428$).

Any spine wording should be included within the spine area allowed for on the document.

Note the extra instructions on the inside cover pages regarding moving any image area away from the spine. This is to allow for the gluing of the cover at the spine and the front and back of the book. If the inside covers do not have any image area within six millimetres of the spine then this “throw out” is not necessary.

OBC

OFC



IFC

IBC

